



*Longwick-cum-Ilmer
Parish Council*

LONGWICK PARISH COUNCIL

**To: Cllr McPherson (Chairman), Cllr Richards (Vice Chairman), Cllr Rogers,
Cllr van Apeldoorn, Cllr Myers and Cllr Barter**

**You are hereby summoned to a meeting of the Parish Council taking place at Longwick Village
Hall Platinum Room on Tuesday 20th December 2022 at 7.30pm.**

AGENDA

Public Forum – The first ten minutes are available for the public to express their view or ask questions on matters on the following agenda. The formal meeting will commence at the end of the public forum or at 7.45pm, whichever is earlier.

120. Welcome and Apologies for Absence
121. To Receive any Declarations of Interest
122. Acceptance of Minutes of the Parish Council Meeting held on the Tuesday 15th November 2022
123. Update from Buckinghamshire Councillors
124. To receive Matters arising not otherwise on the Agenda for Information Only
125. Planning Applications. To consider new applications review applications approved and refused
126. To note accounts for payment in accordance with the budget
127. To consider quote for additional length of ditch clearing
128. To consider upgrading fencing and bushes at the playing field including reviewing of any quotes received
129. To review and if thought fit approve quote for removal of soil from alongside the garage
130. To discuss and decide on any responses to correspondence received and/or issued by the Parish Council
131. To receive Reports from Councillors on meetings that they have participated in on behalf of the Parish Council
132. To consider agenda items for the next meeting
133. To confirm the date of the next Parish Council Meeting: Tuesday 17th January 2023 at Longwick Village Hall Platinum Room starting at 7.30pm

Tracey Martin
Clerk, Longwick Parish Council
clerk@longwickcumilmer.org.uk

14th December 2022

Minutes for approval:



*Longwick-cum-Ilmer
Parish Council*

**LONGWICK-CUM-ILMER PARISH COUNCIL
MINUTES OF THE PARISH COUNCIL MEETING HELD ON
TUESDAY 15TH NOVEMBER 2022 AT 7.30PM AT LONGWICK VILLAGE HALL PLATINUM ROOM**

PRESENT

Cllr Val McPherson BEM (Chair)

Cllrs Brian Richards (Vice), Rolf van Apeldoorn, Alex Barter, Jane Rogers and Tracey Martin (Clerk)

11 Members of the Public

A number of members of the public were in attendance with regards to planning application 22/07563/FUL: Maccabee Kennels Bar Lane Owlswick. Residents raised concerns with the noise levels from the site and a number in attendance showed their support for the planning application. Cllr McPherson encouraged all residents to submit their comments on the planning portal.

The Planners who had submitted the application for Maccabee Kennels summarised the application and that they are willing to work with the Parish Council.

The Clerk read out the proposed comment which the Parish Council will discuss, possibly amend and approve later in the meeting. All members of the public left the meeting and the official meeting started at 7.55pm.

101. **WELCOME AND APOLOGIES FOR ABSENCE:** Cllr McPherson welcomed all to the meeting. Apologies were received from Cllr Myers. No apologies were received from Buckinghamshire Councillors Matt Walsh Gary Hall or Alan Turner.

102. **DECLARATIONS OF INTEREST:** No interests declared

103. **APPROVAL OF MINUTES OF THE PARISH COUNCIL MEETING HELD 18TH OCTOBER 2022:**
Approved by all Councillors.

104. **UPDATE FROM BUCKINGHAMSHIRE COUNCILLORS:** As no Buckinghamshire Councillors were in attendance there was no update received.

105. TO RECEIVE MATTERS ARISING NOT OTHERWISE ON THE AGENDA:

a. Cllr McPherson stated she had received an email from Tea at Three inviting the Chairman to their event. Unfortunately, Cllr McPherson is not available but Cllr van Apeldoorn will attend representing the Parish Council.

106. PLANNING:

The following new applications were reviewed, discussed and comments approved.

22/07716/ADRC: Bumpers Farm Ilmer Lane Ilmer: Notification only no comment required

22/07646/ADRC: Bumpers Farm Ilmer Lane Ilmer: Permit - detail reserved by condition

22/07563/FUL: Maccabee Kennels Bar Lane Owlswick: The Parish Council have no objection to the proposed housing and cessation of the site as dog boarding kennels. However, there are serious concerns over the highway safety of pedestrians using Bar Lane, this road is not lit, is subject to national speed limit of 60mph (although we note ATCs show differently but that does not preclude that someone could legally do 60mph down that road), is not easily passable with 2 cars in the location of this site, has no pavement and does not have any safe areas of refuge for pedestrians. The comment made in the planning application relating to the allotments adjacent state that they will be frequented by pedestrians and cyclists is not correct, the majority are leased by residents in Princes Risborough and so drive to this site.

The development should be restricted to the previously developed land and not sprawled across grass/dog paddock areas. It seems the definition of previously developed land is being elongated in this situation.

It is noted that some land is retained by the land owner and is not included in the red line planning application boundary and it is extremely important that no further dog boarding business can be run from this site if planning permission for housing is granted.

22/07661/CTREE: The Cobblers Meadle Village Road Meadle: No comment

22/07651/FUL: 6 Lower Icknield Way Longwick: No comment

22/07568/FUL: Maplefield Owlswick Lane: No comment

22/07977/CTREE: Brook Cottage Meadle Village Road Meadle: No comment, the Parish Council will be guided by the recommendation of the arboriculturist.

The following applications status has changed:

22/07321/FUL: OS Parcel 9166 Boxer Road & OS Parcel 6576 Walnut Tree Lane: Application permitted

22/07254/CLP: The Old Vicarage Ilmer Lane Ilmer: Grant Certificate - Proposed Development

107. TO NOTE NJC PAY SCALE INCREASE: Noted

108. TO NOTE NOVEMBER PAYMENTS FOR APPROVAL:

Payee	Net	VAT	Gross	Comment
Tracey Martin	£510.52		£510.52	Clerk Salary
Tracey Martin	£20.00		£20.00	Home allowance
HMRC	£26.60		£26.60	PAYE due 22nd Nov
Kevin Wharton	£365.00		£365.00	Gate: Thame Road to Playing Field
TEEC	£129.99	£26.00	£155.99	Hosting and Domains
Shield Maintenance	£143.00	£28.60	£171.60	Bin Emptying
PRTC	£1,003.00	£200.60	£1,203.60	Grass Cutting
Duckworth Arb	£580.00		£580.00	Inspection of Trees at Playing Field
Rolf van Apeldoorn	£52.25		£52.25	Wreath Remembrance Service
Oxford Oak	£950.00	£190.00	£1,140.00	Removal of tree by bridge
Oxford Oak	£450.00	£90.00	£540.00	Cut back branches overhanging
Oxford Oak	£1,600.00	£320.00	£1,920.00	Removal of dangerous tree
Valerie McPherson	£75.00		£75.00	Chairmans Allowance
Valerie McPherson	£118.94		£118.94	Expenses producing / printing
transport plan and Parish Newsletter				
Jane van Apeldoorn	£24.87	£2.33	£27.20	Flowers for planters
Friends of Longwick School PTA	£175.00		£175.00	Grant
Total	£5,693.65	£857.53	£6,551.18	
Cashplus Card				
GiffGaff	£5.00	£1.00	£6.00	Monthly Top Up
Total	£5.00	£1.00	£6.00	
Direct Debits / Standing Orders				
EDF Energy	£20.00		£20.00	Electricity monthly payment
Nest	£29.72		£29.72	Pension Contribution
Total	£49.72		£49.72	

All payments were approved.

Cllr McPherson thanked Jane van Apeldoorn on behalf of the Parish Council for her work maintaining the planters.

109. TO CONSIDER BUDGET FOR 2023-2024: The previously circulated budget was discussed and approved.

110. TO REVIEW QUOTES FOR WAR MEMORIAL RAILINGS:

a. Cllr van Apeldoorn reported that he has found a local contractor who will be able to shot blast the railings at a cost of around £250-£300 and the work would need to be carried out in the Summer. Add to agenda for February next year.

b. Cllr McPherson thanked Cllr van Apeldoorn for his work in arranging the Remembrance Service and also thanked the WI for decorating the war memorial and clearing the area before the event.

111. TO RECEIVE AN UPDATE ON THE 1ST PROPOSAL SPEED REDUCTIONS: Cllr McPherson reported that TFB will be carrying out the speed surveys in the New Year.

112. TO CONSIDER GRANT APPLICATION FROM FRIENDS OF LONGWICK SCHOOL PTA: An application had been received for £175 in order to allow each child in school to make a Christmas decoration to be sold at the Christmas Fayre. Councillors discussed the application and all Councillors were in favour of approving. It was agreed to the add to the payment schedule for November due to the timing of the fund requirements.

113. TO CLARIFY THE 300 HOME ALLOCATION AS INDICATED IN THE NEIGHBOURHOOD PLAN: Cllr Richards quoted page 29 of the Neighbourhood Plan "Whilst this Plan does not itself set a specific housing target

for Longwick village, the allocated sites could potentially deliver as many as 300 new homes” which is neither a minimum or maximum.

114. TO NOTE ARBORICULTURIST REPORT AND APPROVE ANY ACTIONS:

- a. The report had been circulated and was noted. The Clerk will arrange for works to be carried out as per the timescales quoted.
- b. Discussions were had on the free tree allocation from Buckinghamshire Council. It was agreed that a minimum of two trees would be placed on the playing field. Councillors have arranged a walk around to decide on location.

115. TO REVIEW QUOTE FOR NEW SPRING STOP FOR CABLE RUNWAY: The circulated quoted from Reids Playground Maintenance was discussed although Councillors felt it was expensive at £560 + VAT the work does need carrying out and the quote was approved. Cllr van Apeldoorn requested to be onsite whilst the work is carried out.

116. TO DISCUSS AND DECIDE ON ANY RESPONSES TO CORRESPONDENCE RECEIVED AND / OR ISSUED BY THE PARISH COUNCIL:

- a. Cllr van Apeldoorn asked for an update from the Management Company for Wickfields. Unfortunately, the Clerk has still not been successful in getting any response to emails. Clerk will try contact the Managing Director.

117. TO RECEIVE REPORTS FROM COUNCILLORS ON MEETINGS THAT THEY HAVE PARTICIPATED IN ON BEHALF OF THE PARISH COUNCIL: None attended

118. TO CONSIDER AGENDA ITEMS FOR THE NEXT MEETING:

- a. Cllr Rogers requested that ditch clearing be added to the next agenda. The section from the garage to the back of Briant's. Cllr Richards to share Contractor details with the Clerk to arrange for a quote.

119. TO CONFIRM THE DATES AND TIMES OF THE NEXT PARISH COUNCIL MEETING: The next meeting of the Parish Council will be on Tuesday 20th December 2022 at Longwick Village Hall Platinum Room.

There being no further business the meeting closed at 8.44pm

Chair..... Date.....

Payments for approval

Invoices to be approved:

Payee	Net	VAT	Gross	Comment
Tracey Martin	£923.45	£-	£923.45	Clerk Salary + Back Pay to April 22
Tracey Martin	£25.00		£25.00	Home allowance
Cashplus	£38.16		£38.16	Reinstate Balance
HMRC	£139.08	£-	£139.08	PAYE due 22nd December
Shield Maintenance Ltd	£143.00	£28.60	£171.60	Bin Emptying
Jane Rogers	£19.90		£19.90	Stakes and guards for new trees
Alex Barter	£13.50		£13.50	Mileage collecting Trees 30 miles
Valerie McPherson	£40.00		£40.00	Christmas Tree from Penns
JSG Handyman	£200.00		£200.00	Repairs to steps on Zip Wire
Total	£1,542.09	£28.60	£1,570.69	

Payments made on Cashplus Card

GiffGaff	£5.00	£1.00	£6.00	Monthly Top Up
Amazon	£32.16		£32.16	Christmas Lights and Batteries
Total	£37.16	£1.00	£38.16	

Direct Debits and Standing Orders:

EDF Energy	£20.00		£20.00	Electricity monthly payment
Nest	£58.79		£58.79	Pension Contribution (higher because of back pay)
Total	£78.79		£78.79	

Quote for Ditch work

From Danny: Price for the bottom section of the ditch work, this involves cutting back and dredging silt out,
Total £950

Quote for Fencing

From Danny:

Green 6ft security fencing, same as down school side
Total £4,550

Closeboard, same as school has
Total £4,250

Stock fencing with barb wire which is there now, so that would be like for like
Total £1,680

All prices include the labour and the cutting back of bushes to allow regrowth where required.